



AGENDA

Policy Review Committee

Wednesday, December 18, 2024

Food Service/ Child Nutrition Building

26138 Hwy. 23

Port Sulphur, LA 70083

5:30 P.M.

1. Call to order
2. Discussion/ and or action in regard to the approval of the [Head Start Community Assessment](#).- Patricia Haydel
 - a. Explanation: 2025-2026 notes the new Head Start 5-year grant period. With this and our Change in Scope, we contracted an outside vendor to help with data collection and recommendations based on the population changes in Plaquemines Parish. The analysis confirms what we have suspected that our low-income population is decreasing.
 - b. Recommendation: To approve the Head Start Community Assessment as presented.
3. Discussion and/ or action in regard to the approval of the [Head Start Annual Public Report](#).- Patricia Haydel
 - a. Explanation: Annually our grant completes a Program Information Report (PIR) for the Office of Head Start. This annual public report is a synopsis of the PIR report that will be public facing for our grant and website.
 - b. Recommendation: To approve the Head Start Annual Public Report as presented.
4. Discussion and/ or action in regard to the approval of the Head Start Change in Scope.- Patricia Haydel
 - a. Explanation: After the review of the Community Assessment and the possible conversions that would come along with the Change in Scope, we would like to recommend that we close 1 BCPS Head Start classroom to decrease our enrollment to 91. We would like to recommend that we keep the funding that we are currently allocated to use towards our pay scale increases that were approved at the beginning of the 2024-2025 school year.
 - b. Recommendation: To approve the Head Start Change in Scope to apply personnel costs to the increase in salary from PPSB.
5. Discussion and/ or action in regard to the approval of the [Head Start Selection Criteria Policy](#).- Patricia Haydel
 - a. Explanation: 2025-2026 Selection Criteria includes the new Head Start Performance Standard regarding housing costs that is noted in red. The Selection Criteria Policy remains the same as previous years with this being the only needed addition.

- b. Recommendation: To approve the Head Start Selection Criteria as presented.
- 6. **(DEFERRED)** Discussion and/ or action in regard to [Policy GAMK](#) - Use of Pronouns and Given Names - Dr. Shelley Ritz, Superintendent
 - a. Statute forbids school boards from adopting a policy “that provides for inquiry of an employee’s pronouns that is consistent with the employee’s sex, or provides for an inquiry of an employee’s name other than the employee’s legal name. School boards are also forbidden from adopting a policy “that provides for an inquiry of a student’s pronouns that is inconsistent with the student’s sex.” Employees shall not be required to address a student by a name other than the student’s legal name or required to use a pronoun that is inconsistent with the student’s sex. (Act 680, effective August 1, 2024)
 - b. Recommendation is to implement the policy as written and provided by Forethought.
- 7. **(DEFERRED)** Discussion and/ or action in regard to revision of [Policy BBBC](#) - School Board Member Continuing Education - Dr. Shelley Ritz, Superintendent
 - a. Includes special education to the list of training and instruction for School Board Members (Act 198, effective August 1, 2024)
 - b. Recommendation is to approve the policy as revised.
- 8. **(DEFERRED)** Discussion and/ or action in regard to revision of [Policy GBRIB](#) - Sick Leave - Dr. Shelley Ritz, Superintendent
 - a. Extends the amount of leave that school employees receive for a disability caused by physical contact with a student from ninety (90) days to one year. (Act 315, effective May 28, 2024)
- 9. **(DEFERRED)** Discussion and/ or action in regard to revision of [Policy GBRIBB](#) - Sick Leave Bank - Dr. Shelley Ritz, Superintendent
 - a. In 2012, the legislature required each Board adopt a policy which implemented a sick leave bank to allow for donation of sick leave among employees. No particulars were included in the then statutory language. That legislation did not address donations made directly to employees, but instead was interpreted to establish banks for each separate classification of employees that leave could be donated to and pulled from, when an employee needed extra sick leave. Act 115 revised each guiding statute to include provisions that an employee could donate sick days directly to another employee in an amount not to exceed ½ of the donating employee’s accumulated leave as calculated at the beginning of the school year (Act 115, effective August 1, 2024)
- 10. **(DEFERRED)** Discussion and/ or action in regard to revision of [Policy JGC](#) - Student Health Services - Dr. Shelley Ritz, Superintendent
 - a. The policy was revised to require each school nurse to participate in an in-service training program of at least one hour relative to sickle-cell disease

using instructional materials provided by the La Sickle Cell Commission to the State Department of Education. (Act 375, Effective August 1, 2024).

b. Recommendation is to approve the revised policy.

11. **(DEFERRED)** Discussion and appropriate action in regard to revision of [Policy JGCD](#) - Administration of Medication - Dr. Shelley Ritz, Superintendent

a. This policy revision includes: 1.) The wording of medication order from a physician or dentist licensed to practice medicine in the state of LA or an adjacent state to any other state of the United States. 2.) Acts 161 and 378 requires a policy be adopted on use of naloxone or other opioid antagonists.

b. Recommendation is to approve the policy as written.

Information Items:

- [Ready Start Network Blueprint](#) - Annually the Ready Start Network submits a Blueprint of our Vision, Mission, and Goals. This will be submitted with the SuperApp in January.

12. Adjournment



COMMITTEE MEETING **NOTICE:**

There will be a Policy Review Meeting of the Plaquemines Parish School Board **Wednesday, December 18, 2024, at 6:00 P.M.** The meeting will take place at the district's Food Service/ Child Nutrition Building, located at 26138 Hwy. 23, Port Sulphur, LA 70083.

Committee Members

Michelle Lindner, CHR.
Niko Tesvich
Kristee Arbourgh
Paul Lemaire – ALT.
Jennifer Sanger

All committee meetings are open to the public.